

**INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY
(ALLAHABAD), PRAYAGRAJ**



Ref. NO. IIIT-A/SALE/1418/2124/2023

Date: 02/11/2023

TENDER FOR SALE OF SCRAP ITEMS

TENDER NOTICE

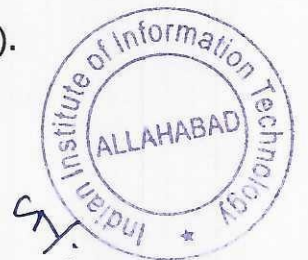
Subject: SHORT TENDER FOR SALES OF SCRAP ITEMS (Roti Maker & Conveyor Belt)

1. IIIT Allahabad, Prayagraj invites Competitive Offers in sealed cover superscripted with statement "**Bids for Disposal of Scrap**" are invited from interested parties for disposal on "**AS IS WHERE IS**" basis.
2. The Tender Notice containing detailed terms and conditions are also available on IITTA Website: www.iiita.ac.in. The interested bidders can download the tender documents and submit their offer.

3. IMPORTANT DETAILS

Sr. No.	DESCRIPTION	DATE	TIME
1.	Start date/time of issuing of tender document	02/11/2023	18:00 Hrs.
2.	Last date/time of submission of Tender / bid	22/11/2023	14.00 Hrs.
3.	Date & Time of opening technical bid	22/11/2023	16:00 Hrs.

4. EMD – Rs. 10,000/- (should be submitted along with Technical bid).



5. The scrap material can be inspected at IIITA Allahabad Boys Hostel between 10:00 hours to 16:30 hours upto 20/11/2023 on any working days. The scrap includes, Roti Maker & Conveyor Belt (Three Pieces).
6. You are accordingly requested to quote your highest rate for lifting the scrap. The proposal should be submitted in two parts: technical bid and commercial bid in the proforma enclosed at Annexure-C and Annexure-D respectively. Filled in Annexure-C and Annexure-D should be sealed in separate envelopes and appropriately super subscribed the statement technical bid and commercial bid as the case may be and then sealed in a bigger envelope super subscribed with "**Bid for Sale of scrap**". The sealed cover should be addressed to **Joint Registrar (Store & Purchase), IIIT Allahabad, Devghat, Prayagraj Uttar Pradesh 211015** - on or before 14:00 hours 22/11/2023. The declaration form at Annexure-A forming part of enquiry should be signed and submitted along with offer in token of acceptance of terms and conditions of the tender. The technical bid will be opened on same day at 22/11/2023, 16:00 hours. After Technical Evaluation, Financial bid of technically qualified bidders will be opened & informed accordingly. The bidder may depute their personnel in the bid opening event if they so desire with authorisation.
7. The offer shall accompany an Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten thousand only). The EMD should be submitted online or in the form of Demand Draft drawn in favor of IIIT Allahabad, payable at Prayagraj. The tender without EMD will be summarily rejected. IIIT Allahabad reserves the right to accept/reject any/all offer(s) without assigning any reason whatsoever. The details of account of the Institute is as under:

Account Name	IIIT A EMD and Security Deposit Account
Bank name	Punjab National Bank
Address	Pipalgaon Branch, Allahabad, Prayagraj
Account No.	8636000100031943
IFSC Code	PUNB0863600


Prepared by


Joint Registrar (S&P)

Read and accepted.

Signature & stamp
of Bidder or Authorized Signatory





Annexure - A

DECLARATION

I/We have read the Terms & Conditions to Bidders and accepted the same. I/We have made my/our offer keeping in view all these conditions forming part of the tender enquiry.

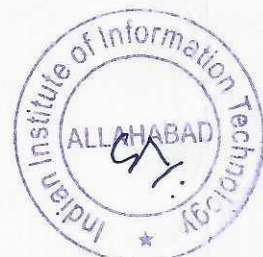
I/We have remitted an EMD of Rs. (Rupees Thousand only) vide online transaction id/ UTR _____ or DD No. _____ dated _____ drawn on _____ Bank _____ Branch. A copy of the Tender Document with each page duly signed (by the signatory signing this Declaration and the Bid proforma) is enclosed.

PAN No. of the Bidder
(Mandatory)

Mobile No. :
Telephone No. :

Place :
Date :

Signature, Name and Address of the
Bidder with Seal



Signature

TERMS AND CONDITIONS

1. The sale shall be on "**AS IS WHERE IS**" basis.
2. The scrap materials shall be picked from the following location/area :-

Boys Hostel I & III
IIIT Allahabad
Devghat, Jhalwa
Prayagraj, UP – 211015
3. Quotations are to be submitted in sealed covers and should be submitted within the last date and time specified in the tender document.
4. The quoted price, item-wise, shall be submitted in the Price Format at Annexure-D, forming part of the Tender Inquiry. Prices are to be quoted for both the items.
5. Tenders shall be accompanied by EMD vide online transaction id/UTR No. _____ or DD No. _____ dated _____ drawn on _____ Bank _____ Branch. Under no circumstance, amounts that are due or likely to be due from IIIT Allahabad will be adjusted against the EMD. No mode of payment other than the above will be accepted. EMD amount will not carry any interest. Tenders without EMD will be summarily rejected.
6. The tender shall be open for acceptance for a period of ninety (90) days from the date of opening the bids. In case of withdrawal of tender within this period, the EMD remitted by the bidder will be forfeited.
7. The tender shall be written legibly and free from erasing and over-writing. Corrections, if any should be duly countersigned by the authorized signatory. Rates should be written both in words and in figures. In case of difference in the rates indicated in figures and words, the rates indicated in words would be treated valid.
8. The bidders are required to indicate their PAN number in their offer.
9. All labour, tools and equipment for removing/loading the scrap from IIIT Allahabad organized by the bidder on their own cost. The personnel employed for shifting the items shall strictly obey the safety rules in force and IIIT Allahabad will not be responsible for breach of any rules by the personnel of the buyers in any way whatsoever.
10. The job shall be done without damaging the premises/ roads/ drains/ etc. in the compound. The bidder shall make good the damages, loss, etc., in the event of any such occurrence.
11. The contract shall be governed by the Indian Contract Act, 1872 and subsequent revisions/amendments thereto. All payments due from the bidder under the contract shall be made in Indian currency.

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12. Tenders submitted without fulfilling the above terms and conditions and in contravention to the tender notice are liable to be rejected summarily.
13. The Tender Notice and connected Annexures shall form part of the contract.
14. The scrap items are to be sold can be inspected on any working day from 10.00 hrs to 16.00 hrs and as per schedule given in tender notice with prior appointment.
15. The successful bidder would be awarded the work order for removal/lifting the Scrap and shall remit the sale amount on accepted rates of the scrap items before taking delivery of the same from IIIT Allahabad.
16. The awardees should remove all scrap items at their own cost from IIIT Allahabad with a proper Gate Pass during working hours within 7 days from the date of Order/information. Failure to do so will result in the earnest money being forfeited.
17. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc., to the workers employed by the bidder for the removal of the items shall be borne by the bidder.
18. The sale is subject to all terms and conditions prescribed in the tender document and resultant sale order.
19. Any clarification required may be obtained before submission of the tender.
20. IIIT Allahabad reserves the right to cancel this sale at any time without assigning any reason before issue of the sale order. BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
21. The tender is issued subject to the jurisdiction of the local courts at Prayagraj only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the competent court at Prayagraj only.
22. The scrap material will be weighted in the presence of the representative of the IIIT Allahabad for which necessary arrangement shall be made by the bidder at their cost and the payment at the approved rate should be made in cheque /online in account of IIIT Allahabad, Prayagraj against a paid receipt, before the material is transported from the Office premises of IIIT Allahabad.
23. The rate quoted by the Bidder shall be final and no change in the same shall be allowed under any circumstances during the currency of the contract.
24. EMDs submitted by unsuccessful bidders will be refunded after release of order to successful bidder. The EMD of successful bidder will be refunded after satisfactory completion of awarded disposal work.



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25. Eligibility Criteria

- i) Companies/Firms/Individuals should be in existence for over 3 years in the business of lifting of scrap material. Registration certificate should be attached with the tender.
- ii) The Firm/Company/Individual should have a previous contract/experience for lifting scrap for two years with a Government Department/Public Sector Undertaking etc. The company should furnish its contract/order documents with a Govt. office for the last two years.
- iii) The commercial bid would be opened only after the technical bid is found satisfactory. Tender received after the prescribed cutoff date and time will be rejected forthwith.

LIST OF SCRAP MATERIALS

Sr. No.	Name of Scrap Materials	Qty (Nos)
1.	Roti Maker	One
2.	Conveyor Belt	Two



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**TECHNICAL BID FOR ROTI
MAKER & CONVEYOR BELT**

Sl. No.	Particulars	
1	Name of the Company:	
2	Name of the Proprietor:	
3	Address:	
4	Telephone No. / E-mail:	
5	Banker's detail (enclose copy):	
6	Nature of Business:	
7	No. of years in this Business:	
8	List of Customers (enclose copy):	
9	Latest LOI / Work Order from 2 clients (enclose copy):	
10	Performance certificates (enclose copy):	
11	PAN No (enclose copy):	
12	Income Tax Returns for last three years -2020-2021, 2021-2022 & 2022-2023 (enclose copy):	
13	Audited Profit & Loss Statement for Last 3 years- 2020-2021, 2021-2022 & 2022-2023 (enclose copy):	
14	Audited Balance Sheet for Last 3 years- 2020-2021, 2021-2022 & 2022-2023 (enclose copy):	
15	Turnover certificate from Chartered Accountant for last 3 years (enclose copy):	
16	GST registration No. (enclose copy):	
17	D.D. No./ Online Transaction Id/UTR _____, Date and amount (copy enclosed):	
18	Credential Documents: (If any, enclose copies)	
19	Other information, if any:	

Date:

Seal & Signature of the Tenderer: _____



FINANCIAL BID

Sr. No.	Name of Scrap Materials	Qty (Nos)	Rate (Rs) Per Qty. basis (In Figure)	Rate (Rs) Per Qty. basis (in words)
1.	Roti Maker	One		
2.	Conveyor Belt	Two		

Date:

Name:

Address:

Seal & Signature of the Tenderer

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